

MINUTES OF THE MEETING OF PLAISTOW AND IFOLD PARISH COUNCIL HELD ON TUESDAY 29TH November 2011 AT 7.30pm AT KELSEY HALL, IFOLD.

Present: Cllr David Lugton, Cllr Stuart East, Cllr David Ribbens, Cllr Lorraine Goddard, Cllr V Forwood, Cllr S Baker, Cllr T Bacon, Cllr P Allerton and Cllr Dean Wheeler (arrived at 20.12pm).

Also Present: Cllr Linda Westmore (CDC) and Cllr Chris Duncton (WSCC)

COMMENTS AND QUESTIONS FROM THE FLOOR

Welcome to:

Mr R Shepherd from The Defib Centre in Plaistow.

(Mr Shepherd proposes to install a Defibrillator in the Plaistow Telephone Box and offer full training to residents on the usage of the machine).

Mr Shepherd gave background to this proposal and confirmed BT has agreed the 'Adopt an Kiosk project', can now incorporate these devices help raise awareness and save lives in communities.

It was noted there is risk relating to misuse of these devices, as they will not work if the person is not in cardiac arrest.

Mr Shepherd will assist the PC in establishing the ownership of the Plaistow BT kiosk. On-going costs involved are estimated to be approximately £50 after each use for replacement of the battery pack. Training for the use of the machine, along with CPR (if required) will be offered by Mr Shepherd.

It was agreed this item would be on the next Agenda in January 2012.

PCSO Ian Luxford from Midhurst Neighbourhood Policing Team.

No one present from Sussex Police

**C146/11 To receive and note Apologies for absence
Nil**

**C147/11 To approve the Minutes of the Parish Council meeting held on
18.10.11
Minutes approved and signed by Cllr Lugton.**

C148/11 To note any Action Points from the Minutes of 18.10.11

Cllr Lugton updated Members on the following costs in relation to the footpath by the Bus Stop in Ifold.

Alfreys have quoted £2600 + VAT and Skinners have quoted £2740+VAT.

Alfreys have stated in their quotation that should WSCC Highways require traffic lights to be used during the works; there would be an additional charge of approximately £500.

Cllr Lugton has also enquired into the possibility of installing a bollard in order to prevent further damage being caused to the footpath once works is complete

from vehicles parking nearby.

Bollards are estimated to be in the region of £100-£150. A bollard would require WSCC Highways permission, which is currently being sought.

Cllr Lugton will email the PC when all the costs are ready for approval.

WSCC Highways have written to the owner of Krusels requesting the hedge to be cut back further as visibility is still poor.

The road signage for pedestrians for the road from Plaistow to Shillinglee is still on going. The PC have been in urgent contact with WSCC Highways to demand this signage is installed as a matter of urgency as there are lives at risk. WSCC Cllr Chris Duncton has also been chasing this signage with WSCC Highways. Cllr Duncton agreed he would make the Cabinet Member aware this issue this week, as the PC are considering highlighting this issue to the local press.

Cllr Ribbens updated Members on the LDF – It appears that issues relating to Affordable Social Housing for the district may now cause some of the current plans to be re-considered.

C149/11 To note any Declarations of Interest by Members in relation to the business to be transacted
Nil.

C150/11 Chairman's Report, to include urgent matters as appropriate
5.1 Queens Jubilee Committee Meeting
It was noted the plans are going well. It will be a necessity for further help on the day. The next meeting date is 23.1.12 at 7.30pm

5.2 Emergency Plan

An updated version was sent to Members in advance of the meeting.

It was noted the new emergency contact number for the Police is 101. This information will be added to the website.

5.3 Winter Management Plan

This document has been updated and sent to members in advance of the meeting. Discussions took place regarding the Salt/Grit Bins. It was agreed Mr Goddard will liaise with Cllr Kirby to complete the installation of the bins.

5.4 Update on the Christmas Trees for both stores in the Parish Council

The Clerk has arranged for 2 x 9-10ft Christmas Trees at a cost of £59.99 to be delivered to both Stores on Thursday 1st December 2011.

Cllr Allerton raised the issue relating to the closure of Broadbridge Heath Leisure Centre and the impact on the people who use it.

Cllr Allerton will draft a letter relating to this issue and send to Cllr Kirby and Cllr Lugton.

Cllr Ribbens reported that a CDC group is looking at business apprenticeships increasing in the District.
PC's had a meeting with the Chief Constable in Lewes recently. Discussions took place regarding the reduction of Youth Clubs in rural communities could cause crime rates to rise. The Chief Constable has written to various Officers at WSCC to try and raise this profile.

C151/11 To receive Reports from County and District Councillors
6.1 Chichester District Council – Cllr Linda Westmore
See report as Appendix 1

Cllr Lugton reported Officer Henry Whitby at CDC (Tree Officer) has been very helpful in matters relating to trees.

6.2 West Sussex County Council – Cllr Chris Duncton
Cllr Duncton will investigate the issues relating to Parking at Nell Ball. Cllr Kirby offered to meet with an Officer from WSCC to discuss further.

Signage for the road from Plaistow to Shillinglee will be raised with the Cabinet Members tomorrow. Cllr Duncton will report back.

C152/11 To note and discuss Finance Matters, to include: -

(a) **To approve the schedule of Accounts submitted for payment.** The Payment schedule was agreed.
Proposed Cllr Perrin. Seconded Cllr Lugton.

(b) **To discuss other urgent financial matters, as appropriate**
Cllr Lugton reported the Finance Committee had a very successful meeting recently with various local groups coming to present their requests for financial assistance from the PC for the period 2012/13.

C153/11 To discuss and approve the PC Standing Orders

A copy of the revised S/O had been circulated to Members in advance of this meeting.

It was resolved the PC would adopt these Standing Orders.
Proposed Cllr East Seconded Cllr Lugton. The Chairman signed a copy of the S/O's.

C154/11 Agree PC representation at the Petworth Police Meetings

It was resolved Cllr Bacon will attend these meetings in the future and report back to the PC.

Action: Clerk to add the Police opening times/Contact numbers to the PC website.

C155/11 An update regarding the Communications Committee
Cllr Wheeler, Cllr Lugton and the Clerk had recently met to discuss the content for the website. It was noted there were issues relating to the access, which is under investigation with Cllr Wheeler.
The next meeting of the Communications Committee is Wednesday 4th January 2012 (after the planning meeting) to discuss not only the website, but also housing issues and how to keep the Parish informed. It was noted the Village Design Statement is in need of updating.

C156/11 Speed Watch – moving forward
The Chairman updated Members that to date there are no agreed sites for Plaistow/Ifold for Speedwatch. In order to Speedwatch to be agreed and effective, consideration will need to be given to the following:
I. Sites agreed by WSCC and Sussex Police
ii. A Committed group of Police approved volunteers will need to be in place, and be trained by the Police.
iii. Further consideration should be given to what the PC/Parish want from this: Should someone analyse the data collated, inform Highways and Police and enter all speeding or dangerous driving onto the Operation Crackdown website
It was agreed a clear picture of the expectations of residents needs to be sought.

It was resolved Speedwatch will be an Item for the Annual Parish Meeting in 2012.

Action: Clerk to book the main hall at Kelsey Hall for the Annual Meeting and also investigate the possibility of a speaker for this event.

C157/11 Shillinglee Notice Board
The Clerk updated the initial costs for a metal version is in the region of £300-£400. Discussions took place regarding the installation of a new notice board – Cllr Forwood will investigate the owner of the building on which the current board is sited.

C158/11 Pond Dipping Platform, Plaistow
Cllr Wheeler reported the school no longer uses the platform. It was resolved the platform will be removed during the next pond clearing session.

- C159/11 Nell Ball Parking**
Nell Ball parking was discussed earlier on the Agenda.
Cllr Kirby reported Lord Stirling had recently complained about the need to clean the road signs in the Parish. Since this conversation, an employee of Lord Stirling (Mr Budd) has since completed the cleaning of all the road signs throughout the Parish.
- Action: Clerk to write a letter to Lord Stirling and Richard Budd thanking him for the work completed in the cleaning of the road signs.**
Clerk to also write to Mr Arthur and Mrs May Watson, 5 Nell Ball – to thank them for their work around the village.
- C160/11 To note Matters raised by Members to be placed on the agenda for the next meeting**
- **Notice Boards**
 - **Community Award discussion for outstanding contribution from Members of the Parish.**
- C161/11 Future meeting dates of the Parish Council for 2012**
List circulated in advance of the meeting.
- C162/11 Date of next Full Parish Council meeting: – Tuesday 10th January 2012 at 7.30pm – Winterton Hall.**
- Friday 2nd December 2011 6.30pm, Winterton Hall – Visit to the Parish by MP**
- Friday 16th December 2011 - 8.45am for 9am start re: Rural Crime Reduction Forum**
- Action: Clerk to move the Planning meeting from 7th Dec to 13th December – inform Winterton Hall know and send email to planning committee to confirm.**
Action: Clerk to add a meeting for end of July 2012 and remove August 2012 meeting.

Meeting Closed at 21.14pm

Appendix 1

**Linda Westmore
Councillors Report
Plaistow Parish Council**

29th Nov '11

Police non emergency Number is Changing

Police force say

From the first of Nov the Police Force's official non-emergency contact number has changed to 101. This will bring them into line with other forces across England and Wales. 0845 number will though be operational until 2013.

Gypsy & Traveller Caravan Count

The Department for Communities and Local Government task local authorities to carry out a bi-annual count of Gypsy and Traveller Caravans.

The last one was on 28 July 2011 and 114 static and mobile vans were recorded on 35 sites within the district. >>> Liz Reed tel (01243) 785166 Ext 2223

CCTV

CDC are working closely with police and are reducing the amount of CCTV camera's in Car parks and town centres, part of the CDC's savings plan. The council own 74 camera's and a control room cost of 167,000. The review is ongoing.

Parking

Eleven electronic signs been placed at various key locations around the city in time for Christmas, informing visitors of the number of spaces available in certain car parks. tel (01243) 534500

Loan Sharks

2, CDC is working with West Sussex Credit Union to launch a campaign to prevent vulnerable local residents and families being targeted by loan sharks and high cost lenders in the run up to Christmas. The campaign highlights the ongoing costs and debt spirals from companies who can charge upwards of 4,000% APR contact :Andrew Pilley 01243 534858

Social Inclusion and Isolation

CDC is working to help promote and support a programme operated by Chichester Festival Theatre to help tackle social isolation this winter. The 'Bolder and Wiser' programme features events designed to be available to all ages around movement, singing or writing, for anyone who feels isolated to come together and meet people during November. We are also linking with Careline networks to ensure a wide dissemination of the programme to as many affected residents as possible. Andrew Pilley 01243 534858

Community Wardens:

Welfare: Chichester's Community Wardens have been approached by Age UK and Royal Pharmaceutical Society to help pilot a project locally to help older / vulnerable people better manage their medicines. Chichester's Wardens are one of only 4 in the UK who have been asked to join this pilot.

Village Shop Directory

The Village Shop Directory (brochure), launched this summer has proved to be both successful and popular judging by the requests for the re-supply. As the last few copies are distributed (total printed 2,000) the on-line version all information will be available online www.chichester.gov.uk/villageshopdirectory buy local'.

Top of the Shops

More awards for Lodsworth Larder (www.lodsworthlarder.co.uk) - Lodsworth Larder has been awarded the Contribution to the Community Award in the nationwide Nectar Small Business Awards Short-listed to the final five from hundreds of entries, Lodsworth Larder was voted as the most deserving business in a public vote. As a result, the business received a prize of £2,000 and 50,000 Nectar points. '. Contact Andrew Pilley

Core Strategy

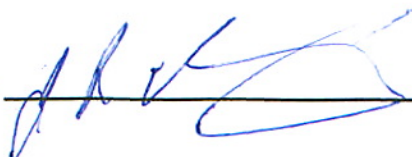
The Core Strategy Housing Numbers and Locations consultation ended on 23 September. This generated 608 responses which are now available on the LDF website. During the course of the consultation a further 400 people added themselves to the LDF database to enable them to comment on the consultation.

Change of Portfolio

Heather Caird, the Leader of the Council, has announced the following adjustments in Cabinet Portfolios:

Janet Duncton, Cabinet member for Planning and Housing, will take responsibility for Community Safety from John Connor, who will now be Cabinet Member for Environment. Tricia Tull, Cabinet Member for Finance, will take responsibility for Housing & Council Tax Benefit from Janet Duncton.

Signed:



Date:

10/1/12